



## HITEC UNIVERSITY TAXILA PROCUREMENT BRANCH Request for Quotation (RFQ)

No. Proc/RFQ/26/ 2706

Date: 13 July 2026

Department: Procurement Branch

Company Name: M/S \_\_\_\_\_

Landline No: 051-4908146-9

Initiating Date: July 13, 2026

Mobile Number: 0335-5347404

Closing Date: July 20, 2026

Email Address: [Procurement.office@hitecuni.edu.pk](mailto:Procurement.office@hitecuni.edu.pk)

Product to be purchased: Laptop

| S/No                          | Name of Equipment | Specifications / Model                                                                                                                      | Qty | Unit Price | Total Price |
|-------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------|-----|------------|-------------|
| a.                            | Laptop<br>HP      | Make: HP<br>Gen: 13 <sup>th</sup><br>Processor: Core i7 – 1355U<br>RAM: 16 GB DDR4<br>Storage: 1 TB SSD<br>Display: 15.6" FHD IPS, 250 nits | 01  |            |             |
| Total Amount (with all taxes) |                   |                                                                                                                                             |     |            |             |

**Terms & Conditions:**

1. Quotation must be duly signed and stamped on company letter head.
2. GST and NTN number must be clearly mentioned on Quotation.
3. All applicable taxes should be quoted separately from the price of the product.
4. The University reserves the right, at the time of evaluation of any proposal to request any additional information that it deems necessary in order to make a decision on any proposed offer.
5. Any proposal not supported by the information requested in this RFQ, or not complying with this RFQ, may not be considered.
6. Quotation must be delivered through a sealed envelope addressed to **Manager Procurement, HITEC University Taxila.**
7. Any contract issued as a result of this RFQ shall be subject to General Terms and Conditions of HITEC University.
8. HITEC University is not bound to accept any quotation or award any contract, nor be responsible for any costs associated with a supplier's preparation and submission of quotation, regardless of the outcome or the manner of conducting the selection process.

  
 Bilal Ahmed Shah  
 Manager Procurement